

Phone Interview Script

Availability

- Openings:
 - ☐ Infant (0-23 months):
 - ☐ Toddler/Preschool (2-5 years):
 - ☐ Full-Time:.....
 - ☐ Part-Time:
 - ☐ No, we anticipate having an opening:
 - ☐ No, we have a waiting list.

Fees

- Full-Time: \$165.00/wk
 - 4-5 set days a week, up to 50 hours per week, 10 hours per day
- Part-Time: depends on how many days and the pick-up time of your child (see fee schedule). Same schedule each week. .
 - 2-3 set days a week, up to 30 hours per week, 10 hours per day
 - 3 days a week with a 6pm pick up is \$120/week
 - 2 days a week with a 6pm pick up is \$80/week
 - FT takes priority over PT. If another PT client needs a FT spot, you would be given first priority to be moved up to a FT spot. If you decline then your spot would be given to the client with FT needs.
- Fees are charged on a flat weekly rate and are based on enrollment not attendance. If a child is absent there is no discount given for the missed day.
- Fees are paid weekly on the child's last day of attendance for the week no later than pick up. The fees cover the following week in advance. They can be paid in cash, check, credit/debit cards or electronic payments.
- I accept government assistance payments however I only reserve two spots for this.
 - Right now I ☐ DO ☐ DO NOT have a subsidy spot available.
- I don't charge registration fees but I do require a security equal to 2 weeks of full-time child care. The deposit is non-refundable and is used to pay for your final 2 weeks of care once you give your two weeks' notice.

Hours & Location

- I am located near the Sports and Aquatic Park near Kimball Rd and Telephone Rd.
- I do not have set business hours. I am open based on my client's needs.
 - We will discuss your needs and determine your child's scheduled hours.

General

- I require a contract to be signed that works in conjunction with a Policy Handbook.
- I provide all meals at no extra charge.
- Meals follow USDA food program guidelines..

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- For babies I provide Kirkland formula or you may provide your own.
- I am breast-feeding friendly
- I am cloth diaper friendly. You can provide your own cloth diapers or I can use my own for an additional fee to cover laundering and time.
- My family is non-smoking and our home is smoke-free 24 hours a day, 7 days a week.
- We are a developmental program. The children will learn basic skills mainly through play, open ended activities and interaction although we do use a minimal amount of worksheets and crafts.

Deal Breakers

- Schedules:
 - Clients must keep to their schedules. No dropping off earlier or later than scheduled without arranging it first. I plan meals and activities based on scheduled attendance and so unapproved early drop-offs or late pick-ups interfere.
- Sick Policy:
 - I run a well-child daycare, and my clients love this about me. I do allow children with minor illnesses like coughs and common colds as long as they don't have temperatures over 100 degrees or uncontrollable drainage from the eyes, nose ears or mouth.
 - I don't administer any type of medication whatsoever, prescribed or over-the-counter unless for a long-term medical condition.
 - Children on any type of pain reliever or fever reducer cannot attend because these medications mask symptoms, they don't cure illness.
 - There is 48 hour exclusion period for children who are immunized. Immunizations can be scheduled for Fridays.
- Vehicle transportation:
 - A waiver must be signed, you must feel comfortable with vehicle transportation because we go on field trips and outing a lot.
- Holidays and closures:
 - Just like most family child care providers our daycare closes on most major holidays. I close on 11 holidays per year if they happen to land during the week. On weeks that I close the weekly rate stays the same however ...
 - Any time that I take to close for appointments or vacation are not charged to clients.